



KENNESAW CHARTER
SCIENCE & MATH ACADEMY

GEORGIA CHARTER SCHOOLS, INC.
Governing Board Meeting Minutes
Date June 25, 2020

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
6/25/20	5:45pm				Lyn Carden
Meeting Location:					
KCSMA					

Attended by:	
Jacqueline Oduselu George Shipman Gregg Stevens	Annette Higgins Andrew Cilone Danny Brewington Lyn Carden

- I. **Welcome and Call to Order 5:45pm**
- II. **Roll Call**
- III. **Approval of Agenda** – Mr. Shipman made a motion to accept the agenda as presented. Ms. Oduselu 2nd, unanimous.
- IV. **Approval of Minutes** - Mr. Shipman made a motion to accept the May 28, 2020 minutes as presented. Ms. Oduselu 2nd, unanimous.
- V. **Public Comment** – No public comment
- VI. **Reports**
 - a. Executive Director – Ms. Higgins presented
 - All the June 30 deliverables will be ready
 - None essential utilities will be shut down by June 30th
 - The keys to the facility will be handed over to the trustee
 - The schools website is set to be up for another 6 months after closure
 - Social media is shut down
 - The bomb squad has been training in the facility and will continue to do so until June 30th
 - The school lost some technology equipment listed in our assets that were submitted
 - Eight families did not returned them

- The final transition meeting is June 30th
 - The board asked about attempts made to collect the missing technology.
 - Ms. Higgins reported that multiple attempts had been made by both Dr. Walker and Mr. Crowder by trying to reach out the families but did not receive responses
 - The board discussed the website
- b. Finance – Mr. Cilone provided the financial report
- He reviewed the revenue section
 - He reviewed expenses
 - He reviewed salaries and benefits
 - The board discussed debt payment and interest
 - Board asked about recent payments made
 - Mr. Shipman made a motion to accept the May financials as presented, Ms. Oduselu 2nd, unanimous.
 - Ms. Oduselu thanked Mr. Cilone and Prestige
 - Mr. Shipman reviewed the finance committee report.
 - Mr. Shipman discussed the transition of banking to the board trustee.
- c. Operations – Ms. Oduselu presented
- She reviewed the final operations committee meeting
 - Workers Compensation Audit was complete and went well
 - All communications regarding to the closure regarding the closure should be forwarded to Mr. Stevens
 - Thanked committee for all the hard work they had done.

VII. Old Business

- a. CCSD Deliverables – Ms. Oduselu reported that CCSD sent a copy of deliverables for board to sign. Ms. Oduselu provided. As the board reviewed they noticed there were several errors which made the some of the documents impossible to sign. She asked those whose signatures were required signed the documents that were correct and Mr. Stevens would request corrections for the others.

VIII. New Business

- a. Transition to trustee – Mr. Shipman made a motion to elect Mr. Stevens to the board of directors to conduct, manage, oversee and control the affairs and activities of Georgia Charter Schools, Inc. The motion was seconded by Ms. Oduselu. The motion passed unanimously.
- b. Discharge the board – Mr. Shipman made a motion to approve the resignation of George Shipman and Jacqueline Oduselu from the governing board of Georgia Charter Schools, Inc. The motion was seconded by Jacqueline Oduselu. The motion passed unanimously.

IX. Adjournment 6:28pm