



KENNESAW CHARTER SCIENCE & MATH ACADEMY

GEORGIA CHARTER SCHOOLS, INC.
Governing Board Meeting Minutes
Date May 28, 2020

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
5/28/20	5:33pm	6:58pm	6/25/20	5:30pm	Lyn Carden

Meeting Location:

Virtually

Attended by:

Jac Oduselu
George Shipman

Annette Higgins
Kenya Walker
Taylor Lloyd
Gregg Stevens
Lyn Carden

- I. **Welcome and Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda** – Mr. Shipman made a motion to accept the agenda as presented, Ms. Oduselu 2nd, unanimous
- IV. **Approval of Minutes** – Mr. Shipman made a motion to accept the minutes as presented, Ms. Oduselu 2nd, unanimous
- V. Ms. Oduselu announced that the meeting was being conducted virtually in accordance with state guidelines that allow for holding meetings virtually during the state of emergency.
- VI. **Public Comment** – No public comment
- VII. **Reports**
 - a. Executive Director – Ms. Higgins presented
 - She provided a staffing update.
 - Reported on student participation in virtual learning.
 - End of year celebrations on zoom for quest.

- Staff removed their personal items from the building.
- The school continues to reach out to parents for student personal property to be removed. Dr. Walker is going to send another reminder follow up meeting.
- The board discussed strategies for getting property to parents.
- The board discussed the building access.
- Ms. Higgins confirmed that the building is in lock down.

b. Finance –

- Mr. Shipman told the board that he had signed the engagement letter with the auditor and he would forward to the board.
- Mr. Shipman presented the finance report as of April 30, 2020.
- Ms. Lloyd from Prestige provided answers to questions from the board.
- Mr. Shipman made a motion to accept financial report as presented, Ms. Oduselu 2nd, unanimous.

c. Academic – Ms. Oduselu Presented –

- Academic committee has had its' finally meeting.
 - All of the academic pieces have been finalized.
 - All record have been transferred to the district in line with the deliverables agreement for the closure.
 - Grades have been sent to parents.
 - Ms. Oduselu noted that in reviewing the parent survey the school received a lot of positive comments.
 - The Academic Committee was dismissed and will no longer be meeting.
 - Ms. Oduselu thanked the academic leadership who have worked hard throughout the year.

d. Operations – Ms. Oduselu presented –

- Reported on review of the deliverables.
- Talked about the challenges of closing the school during the pandemic.
- Ms. Oduselu thanked the staff for working so hard and doing a good job.
- Ms. Oduselu reported the school would be tying up loose ends before June 30th.

VIII. Executive Session – To discuss real estate (OCGA 50-14-3(b)(1)) – Mr. Shipman made a motion to close the general board meeting and enter in executive session to discuss real estate, Ms. Oduselu 2nd, unanimous at 6:14pm.

IX. Required Actions following Executive Session – Mr. Shipman made a motion to close the executive session and to the general board meeting, Ms. Oduselu 2nd unanimous at 6:43pm.

X. Old Business

- a. CCSD Deliverables update – The board reviewed the deliverables.

XI. New Business

- a. Staff and Parent Survey Results – The board reviewed the staff and parent surveys.
- b. Summer Staffing – Ms. Higgins presented the proposed summer staffing plan. Mr. Shipman made a motion to approve the summer staffing plan as presented, Ms. Oduselu

2nd, unanimous.

- XII. Board Announcements and Comments** – Ms. Oduselu thanked everyone for the work they did to ensure KCSMA finished strong. Ms. Oduselu thanked Mr. Shipman and Ms. Higgins for their hard work.
- XIII. Next Board Meeting** – June 25, 2020 5:30pm
- XIV.** Ms. Oduselu announced that do to risks to members of the board they may meet next month virtually as well. She said the board would decide moving forward and post the announcement on the schools website if so.
- XV.** Ms. Oduselu noted that she understood that some KCSMA staff acting as representatives of the school encouraged parents to meet with them in person; she said this is not acceptable to the board or the school. She pointed out the importance of following the guidelines set up by school leadership to protect the safety to everyone as outlined by the CDC and DOE. Ms. Oduselu said that if there are any questions regarding those guidelines should reach out to the school.
- XVI. Adjournment** – Mr. Shipman made a motion to adjourn, Ms. Oduselu 2nd, unanimous at 6:58pm.