



# KENNESAW CHARTER SCIENCE & MATH ACADEMY

**GEORGIA CHARTER SCHOOLS, INC.**  
**KCSMA Operations Committee Meeting Minutes**  
*Date February 13, 2020*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
2/13/20	8:08am	8:43am	3/10/20	9am	Lyn Carden
<b>Meeting Location:</b>					
KCSMA					

<b>Attended by:</b>	
Jacqueline Oduselu Annette Higgins Kenya Walker Michael Crowder	Lyn Carden, EIP (via telephone)

**I. Roll Call**

**II. Old Business**

- a. Update on electronic tracking system- school is still waiting. Mr. Crowder will follow up with him.
- b. Inventory- A partial Technology Inventory has been completed. Mr Crowder and Mr. Brandt will created a sticker system to ID every item. The school plans to request help from parent volunteers.
- c. Parent Survey – Dr. Walker told the committee that KCSMA has satisfied the state requirements. The committee decided to complete the survey requested by CCSD after spring break (first week of April, give parents a week to complete).

**III. New Business**

- a. GADOE deliverables on school closure – The committee reviewed the deliverables timeline created by the district and discussed assignments. Dr. Walker and Mr. Crowder will be responsible for distribution and oversight. They told the committee they plan to do so after the school returns from break. The committee discussed strategy of going through the deliverables.
- b. 501C3 status – Ms. Higgins notified the committee that it had been renewed
- c. Board Trustee – Ms. Oduselu notified the committee that Gregg Stevens will be

- appointed by the board at the next meeting.
- d. Parent meeting – Dr. Walker reported. About 30 parents, parents asked questions and district representatives answered them.
  - e. Committee decided to move committee meetings to the 3<sup>rd</sup> week of the month. Move operations committee to Tuesday at 9 instead of Thursday at 9.

**IV. Adjournment – 8:43am**