



# KENNESAW CHARTER SCIENCE & MATH ACADEMY

**GEORGIA CHARTER SCHOOLS, INC.  
Governance Board Meeting Minutes  
Date August 22, 2019**

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
8/22/19	5:47pm	7:43pm	9/19/19	5:30pm	Lyn Carden
<b>Meeting Location:</b>					
KCSMA					

<b>Attended by:</b>	
Jacqueline Oduselu George Shipman Willis Blake	Annette Higgins Kenya Walker Michael Crowder Andrew Cilone, Prestige Sean Kerr, EIP Lyn Carden, EIP, via telephone

- I. Welcome and Call to Order** 5:47pm
- II. Roll Call**
- III. Approval of Agenda** – Mr. Shipman made a motion to approve the agenda pending adding the executive session, Mr. Blake 2<sup>nd</sup>, unanimous.
- IV. Approval of Minutes** – Mr. Blake made a motion to approve the minutes, Mr. Shipman 2<sup>nd</sup>, unanimous
- V. Public Comment**

Parents, teachers, and community members are invited to share their opinions, ideas, and concerns. Signup begins 30 minutes before the meeting convenes. Public comments are limited to 2 minutes per speaker. It is not the procedure of this Board to address public comments/questions at the meeting. Please provide contact information at sign up so any general questions can be answered at a later date.

Nicola Chase – Parent - Concerns regarding student classrooms being changed

Sherika Gordon – Parent – Concerns about student’s classrooms being changed

## VI. Reports

- a. Executive Director – Ms. Higgins provided the Executive Director report
  - Staffing update
  - Academic testing updating
  - Reviewed comparable in GMAS
  - Safety grant and facility grant update
  - Reminded the board Nov 22 is the deadline for renewal submission
  - Requested that the PVO return to the agenda
  - Discussed a renewed relationship with Kennesaw State
- b. Finance – Mr. Cilone presented finance report for July. Mr. Shipman made a motion to accept the July financials as presented, Mr. Blake 2nd, unanimous
  - Financial Committee Report – Mr. Shipman presented the Finance committee report
    - Reviewed the July financials
    - Finalized the revised finance policy to be present later in the meeting
    - Reviewed the auditor letter of engagement
- c. Academic – Ms. Oduselu presented the Academic Committee meeting report
  - Discussed the school strategic plan
  - Ms. Oduselu introduced Dr. Walker, the new school principal and Mr. Crowder the new school AP.
  - Dr. Walker discussed STEM curriculum night and STEM professional development
- d. Operations – There was no report

## VII. Old Business

- a. Renewal Time Line – The board discussed the timeline. Ms. Oduselu notified the board that the school had already notified CCSD of their intent to renew adding the next step to schedule a meeting with the authorizer
- b. GMAS results – Already reported

## VIII. New Business

- a. Proposed revised Financial Policy – Mr. Shipman made a motion to accept the revised policy and presented, Mr. Blake 2nd, unanimous
- b. Proposed revised Org chart – Mr. Blake made a motion to accept the proposed revised organizational chart, Mr. Shipman 2<sup>nd</sup>, unanimous
- c. Public Comment Policy – Mr. Blake made a motion to accept the proposed, revised public comment policy, Mr. Shipman 2nd, unanimous

**IX. Executive Session – To discuss personnel (OCGA 50-14- 3(b)(2)), and a legal matter (OCGA 50-14-2)–** Mr. Shipman made a motion to close the meeting and adjourn into Executive Session to discuss personnel and a legal matter. Mr. Blake 2<sup>nd</sup>, unanimous at 6:25pm

**X. Motion to end executive session and return to open meeting –** Mr. Shipman made a motion to close executive session and return to the general meeting, Mr. Blake 2<sup>nd</sup>, it was unanimous at 7:40pm

**XI. Required Actions following Executive Session –** Mr. Shipman made a motion to authorize the

chair to finalize the negotiation on the newly revised forbearance agreement with the bond holder and legal counsel, Mr. Blake 2<sup>nd</sup>, unanimous

- XII. Board Announcements and Comments** – The board is still working on recruitment of membership and committees
- XIII.** Mr. Blake made a motion to approve the staff list and salaries for FY20, Mr. Shipman 2<sup>nd</sup>, unanimous
- XIV. Next Board Meeting** September 19, 2019 5:30pm
- XV. Adjournment** – Mr. Blake made a motion to adjourn the meeting, Mr. Shipman 2<sup>nd</sup>, it was unanimous at 7:43pm.

\_\_\_\_\_  
Jacqueline Oduselu, Board Chair

Date: \_\_\_\_\_

Board members are always available to answer individual questions by email via [kcsboard@kcsma.net](mailto:kcsboard@kcsma.net).