



**KENNESAW CHARTER
SCIENCE & MATH ACADEMY**

**GEORGIA CHARTER SCHOOLS, INC.
Governance Board Meeting Minutes
Date July 19, 2018**

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
7/19/18	2:32pm	3:29pm	8/20/18	7pm	Lyn Carden
Meeting Location:					
KCSMA Media Center					

Attended by:	
Jacqueline Oduselu George Shipman	James McNealy Lyn Carden, EIP

- I. Welcome and Call to Order 2:32pm**
- II. Roll Call Approval of Agenda –**
 - Amended Agenda to add Executive Session
 - Motion – Approve as amended
 - 1 – Mr. Shipman
 - Second – Ms. Oduselu
- III. Approval of Minutes –**
 - Motion – Approve as presented
 - 1 – Mr. Shipman
 - Second- Ms. Oduselu
- IV. Public Comment – No public comment**
- V. Old Business**
 - New board member presented Mr. Willis Blake and Mr. Luke Mashburn
 - Motion to approve new board members

1 – Mr. Shipman
Second – Ms. Oduselu

VI. Executive Session – Personnel (OCGA 50-14- 3(6))

- a. Motion made to close the meeting and move into executive session to discuss personnel by Mr. Shipman and 2nd by Ms. Oduselu at 2:36pm.

VII. Close Executive Session - Motion to close executive session and return to general session at 3:17pm

- 1- Mr. Shipman
- Second – Ms. Oduselu

VIII. Necessary Actions after Executive Session.

- a. Motion to extend the existing janitorial contract to September 30, 2018 with amendments to clean the additional square footage at additional cost excluding cost of chemicals and instructed Dr. McNealy to research the cost of internalizing those services and Dr. McNealy research the cost of hiring in house janitorial staff in lieu of janitorial contract when current contract is complete including staffing, supplies and materials cost.

1- Mr. Shipman
2- Ms. Oduselu

IX. New Business

- a. Added – Playground mulch

- Motion to approve expense made pending finance committee review and approval

1- Mr. Shipman
2- Ms. Oduselu

- b. Organizational chart revision – Action

- Motion to accept revised Organizational Chart

1 – Mr. Shipman
2. Ms. Oduselu

- c. Authorization of staffing – Action

- Motion to authorize Dr. McNealy to hire Assistant Principal pending review of documentation by the board

1 – Mr. Shipman
2. Ms. Oduselu

- d. Amended job descriptions - Action –

- Approve the job descriptions as presented under the new organizational chart

- e. Motion to approve revised staff handbook pending review by board and legal counsel

1 – Mr. Shipman
2. Ms. Oduselu

II. Board Announcements and Comments

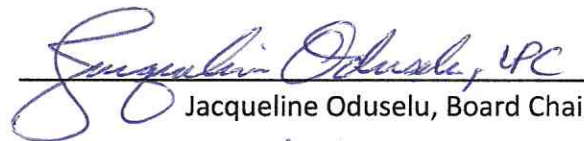
- a. Back to school bash on July 30th, 1-7pm the board is encouraged to attend.

- b. Ms. Oduselu meeting teachers at pre-planning on July 27th
- c. Board members encouraged to reach out to the community members and encourage them to partner with the school
- d. Board encouraged to participate in the 1st day of school to meet new students and parents.

III. **Next Board Meeting** August 20th 7pm

IV. **Adjournment**

- Motion to adjourn made at 3:29pm
 - 1 – Mr. Shipman
 2. Ms. Oduselu


Jacqueline Oduselu, Board Chair

Date: 8/20/18

Board members are always available to answer individual questions by email via kcsboard@kcsma.net.