



KENNESAW CHARTER SCIENCE & MATH ACADEMY

GEORGIA CHARTER SCHOOLS, INC.
Governance Board Meeting Minutes
Date 8/20/18

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
8/20/18	7:01pm	8:03pm	9/17/18	7:00pm	Lyn Carden
Meeting Location:					
KCSMA Media Center					

Attended by:	
Jacqueline Oduselu George Shipman Willis Blake Luke Mashburn	James McNealey

- I. **Welcome and Call to Order** – 7:01pm. Ms. Oduselu read a statement in response to accusations made about the school to the authorizer. Her statement included part of the schools official response and part of the state’s response.
- II. **Roll Call** –
 - a. Jacqueline Oduselu
 - b. George Shipman
 - c. Willis Blake
 - d. Luke Mashburn
- III. **Approval of Agenda – with amendments, motion to approve**
 - a. 1st Mr. Mashburn
 - b. 2nd Mr. Shipman
 - c. Consent approval
- IV. **Approval of Minutes 7/9/ 18 & 7/19/18**

- a. 1st Mr. Shipman
- b. 2nd Mr. Mashburn
- c. Unanimous approval

V. Reports

- a. Principal – Dr. McNealy –
 - Updated enrollment
 - Reported on new use of data room
 - Updated testing schedule, which had begun. Notified board Cobb County is delaying math testing until Oct.
 - Reported on new K-3 parent communication method “Teacher Easy”
 - Requested the purchase of Mosaic program after 30 day trial was complete, the 2nd week of Sept.
- b. Finance committee report- Mr. Shipman provided expenditure, revenue and current balance report.
- c. Governance
 - Board Development –Ms. Oduselu Introduced 2 new members and reported they were continuing to recruit.
- d. Academic
 - Mr. Shipman reported on the academic committee meeting.
- e. PTO - PTO president provided update on fundraising events and told the board the PTO purchased of 3 laptops and some projectors for the school. He invited the board to the Fall Festival Nov. 10th. Ms. Oduselu thanked PTO.
- f. Chair- No report

VI. Executive Session – Mr. Mashburn made a motion to adjourn to Executive Session to discuss Personnel (OCGA 50-14- 3(6)), Mr. Shipman 2nd, the board approved unanimously at 7:21pm

VII. Mr. Mashburn made a motion to return from Executive Session, Mr. Blake 2nd and it was approved unanimously at 7:43pm

VIII. Necessary action (as needed) following executive session – No action

IX. Old Business

- a. Custodial plan was discussed and job descriptions were reviewed. Ms. Oduselu explained the school will hire 1 full time and 3 part-time custodial employees.
 - Mr. Shipman made a motion to approve the job descriptions
 - Mr. Blake 2nd
 - Unanimous approval.
- b. Dr. McNealy was instructed to post positions.

X. New Business

- a. Board added an Operations Committee – Responsible for operations and facility.
 - Mr. Mashburn made a motion to approve the addition of operations committee
 - Mr. Blake 2nd
 - Unanimous
- b. Ms. Oduselu assigned the board committee chairs for the 2018-2019 board calendar.
 - Academic Committee –Ms. Oduselu
 - Finance Committee – Mr. Shipman
 - Governance Committee – Mr. Mashburn
 - Operations Committee – Mr. Blake

- c. Ms. Oduselu reminded the board they were short an officer position, the secretary.
 - Ms. Oduselu nominated Mr. Mashburn
 - Mr. Shipman 2nd nomination.
 - Not having any other nominations for the position, the board voted and Mr. Mashburn was elected unanimously.
- d. Proposed meeting dates and times of committees - tabled
- e. Revised 2018-2019 Proposed Budget – Mr. Shipman presented the first reading of the revised budget

XI. Public Comment

- a. Tara McLeod, a school administrator deferred to Ms. Bailey, a teacher, discussed RIF email. Asking for answer to RIF. Suggested improvement for board response time.
- b. Ms. Beeler, school staff, Asking about a staff liaison to the board and about the board operations committee

XII. Board Announcements and Comments

- XIII. Adjournment** – Motion made to adjourn by Mr. Mashburn, 2nd by Mr. Blake, unanimously approved at 8:03pm

Jacqueline Oduselu, Board Chair

Date: _____

Board members are always available to answer individual questions by email via kcsboard@kcsma.net.