



# KENNESAW CHARTER SCIENCE & MATH ACADEMY

## GEORGIA CHARTER SCHOOLS, INC. Governance Board Meeting Minutes Monday, April 16, 2018

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
4/16/18	7:01pm	8:45pm	5/21/18	7pm	Lyn Carden
<b>Meeting Location:</b>					
KCSMA Media Center					
<b>Attended by:</b>					
Montyne Morris Jacqueline Oduselu Dave Peeples George Shipman		Dr. James McNealy Chad Mote Shaun Kerr Lyn Carden			
<b>Highlights:</b>					

- I. **Welcome and Call to Order:** at 7:01pm
- II. **Roll Call:** All board members present
- III. **Approval of Agenda:** Consent approval
- IV. **Approval of Minutes:** Ms. Morris requested removal of the following language from the minutes 'staff and personnel positions including'. Motion to approve as edited made by Mr. Peeples and 2<sup>nd</sup> by Ms. Oduselu, approved unanimously
- V. **Public Comment:**
  - a. Christina Isaacs – KCSMA teacher – differed her time to Ms. McLeod
  - b. Tara McLeod – administrative assistant at KCSMA – 13 year administrator – Concerned about the direction of the school. Upset about the delay of the issuance of her contract, although late, it had been issued. Concerned about the appearance of the contract because felt it was different from previous years.
  - c. Robbie Rees – Aspiring Eagle Scout – A former student Pre-K – 5<sup>th</sup> notified the board that for his Eagle Scout service project he would be doing an addition to the school's outdoor classroom. He provided the schedule to the board. Board thanked him for returning

home to complete his project.

- d. Berlinda Bell – Teacher – Voiced concern about the design of the contracts and felt they were not informative enough to make a decision as to whether or not to sign them. Reminded the board about her many years of service and voiced disappointment at the compensation offer the teachers received and that they did not receive a pay increase.
- e. Ms. Morris made a brief statement to the teachers in attendance, saying “Your comments are not falling on deaf ears, we struggle to make ends meet and turn things around as fast as we can. We have to get enrollment up.” Mr. Peeples added “We made a lot of changes but enrollment is still low we are working on that. We have to make the budget zero out in the end.”

## VI. Reports

- a. **School Leader:** Dr. McNealy provided the board with the planning and assessment dates for students as well as Milestone retesting dates, should they be necessary
  - Dr. McNealy explained to the board the process of remediation, were necessary for retesting
  - Dr. McNealy notified the board that he had extended the due date for signed teacher contracts to this Friday.
  - Dr. McNealy told the board that because of a miscommunication on the part of Comcast the Comcast Cares Day, scheduled for last Saturday was almost cancelled, but KSU students came out with the staff and students for school clean up days. Board thanked teachers for coming out on Saturday
- b. **Finance Committee:** Mr. Peeples reported to the board that he had reached out to the Cobb County School District for clarification on funding changes and was told they didn’t have any answers at that time, but would provide them when they had more information. As a result the budget committee is still in a holding pattern regarding funding for the rest of this year and next year. Mr. Peeples requested that the board be brought in for a called meeting once those numbers were provided so the board could strategize on a budget and remaining year finances.
  - Mr. Peeples presented the monthly finances to the board and answered any questions board members had. Motion to approve the finances as presented was made by Mr. Peeples, seconded by Ms. Oduselu unanimously approved.
- c. **Governance Committee:** Ms. Oduselu reminded the board that sitting at their desk was a copy of the Code of Ethics/Conflict of Interest they approved at the last board meeting. She requested that the board sign the document and return it to her by the end of the meeting.
  - Ms. Oduselu thanked the board for their work on the Comprehensive Board Policy manual
  - Ms. Oduselu thanked the board for their hard work on revising and amending the bylaws to make them more accurately reflect the direction of the board. She told them there were two outstanding issues to determine and they would be ready for legal review.
  - 1) The current bylaws state the annual meeting is in July. In discussions with the board they weren’t sure that was the best course of action. The board agreed and moved the annual meeting to June.
  - 2) A decision needed to be made regarding board members whose children graduate from the school during the member’s term. The board agreed that it

would be best to allow those members to remain on the board as Parent Representatives until their term was complete.

- With those decisions made the revised bylaws would be sent to legal counsel for guidance and review before a final vote.

- d. **Board Development:** Ms. Oduselu has identified someone who may be a match for the board. She is getting their resume and has invited them to a board meeting next month. She will also be providing to them the Board Member Job Descriptions. Mr. Peeples has identified 3 potential candidates. He is planning to do an initial vet and then provide their contact information to the Board Development committee.
- e. **Academic Committee:** The committee has reviewed the AdvancEd report and was quite pleased with their favorable results. Mr. Shipman added there were some minor changes that need to be made but overall, felt it was a very positive report. Mr. Shipman reported the committee is currently in the process of creating a more thorough assessment tool of academic success that goes beyond LKES.
- f. **PTO:** No report
- g. **Chair:** Ms. Morris reported to the board that their attorney had completed his review of Comprehensive Policy Manual. He had provided some recommended changes which are being completed and then the manual would be sent to the board for their use.

- VII. **Executive Session** – A motion was made by Mr. Peeples and seconded by Mr. Shipman to close the board meeting and move into executive session to discuss personnel as permitted by O.C.G.A. § 50-14-1 at 7:35pm it was unanimously approved.
- VIII. A motion was made by Mr. Peeples and seconded by Mr. Shipman at 8:41pm to return from executive session and re-open the board meeting. It was approved unanimously. No action was taken
- IX. **Old Business:** Board member Job Descriptions were provided to the board. They were a result of board members surveys and statewide best practices. The board was encouraged to review for their own consumption and to use as a tool when recruiting new members.
- X. **New Business:** Board members signed the Code of Ethics/Conflict of Interest and turned it in to the Governance Committee
  - a. Ms. Morris told the board to plan on a presentation on retention marketing at the next board meeting.
- XI. **Board Announcements and Comments:** Ms. Oduselu thanked the teachers for their hard work and attending the board meeting.
- XII. **Next board meeting:** May 21, 2018 7pm
- XIII. **Adjournment:** Motion made by Mr. Peeples to adjourn, seconded by Ms. Oduselu and unanimously approved at 8:45pm
- XIV. **Board members are always available to answer individual questions by email via [kcsboard@kcsma.net](mailto:kcsboard@kcsma.net).**

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Montyne Morris, Board Chair

Date: \_\_\_\_\_