



KENNESAW CHARTER SCIENCE & MATH ACADEMY

GEORGIA CHARTER SCHOOLS, INC. Governance Board Meeting Agenda Date: 2-26-18

- I. **Welcome and Call to Order 7:03pm**
- II. **Roll Call** – Attending Mr. Peeples, Ms. Morris, Ms. Oduselu and Mr. Shipman
- III. **Approval of Agenda**

- a. Consent approval

- IV. **Approval of Minutes**

- a. Minutes from January 25, 2018
 - Consent approval
- b. Minutes from February 8, 2018
 - Consent approval

- V. **Public Comment**

Parents, teachers, and community members are invited to share their opinions, ideas, and concerns. Signup begins 30 minutes before the meeting convenes. Public comments are limited to 2 minutes per speaker. It is not the procedure of this Board to address public comments/questions at the meeting. Please provide contact information at sign up so any general questions can be answered at a later date. –There was no public comment

- VI. **Reports**

- a. School Leader-
 - Because of the break Dr. McNealy was unable to pull the most recent enrollment he told the board he would be current enrollment numbers to the board in the morning.
 - The board asked Dr. McNealy for a report on the success of the Georgia Charter Schools Association job fair. They were told that the school was not allowed to attend the fair without paying an additional \$500 to the GCSA so they did not attend. Dr. McNealy went on to explain that the schools membership had expired. The board asked for clarification because they had confirmed membership with the association as recently as January and were told there are two different membership (board and school) and while the board's membership may still be active the schools membership had expired despite the schools attempt to ensure that would not happen, by reaching out to the association for assurances in the winter. As a result it would have been a larger than budgeted for fee to attend the job fair so the school did not. Ms. Morris asked the school to clarify what they were receiving for their membership since they still must pay for these training and the prices continue to increase. The school was unable to answer the question, but did notify the

board that due to the fact the school leadership was planning to attend the March conference they did renew the schools membership

- Board acknowledge Dr. McNealy's request for café monitors and explained they were not quite ready to approve that expense, but they were aware of the request.
- Ms. Morris asked the board to go to executive session to discuss an employment issue presented on the principal report.
- Mr. Peebles said he would review the request by Dr. McNealy at the next financial committee meeting. Dr. McNealy edited his original request from 8 monitors to 4 at \$10 an hour for 2 ½ hours a day.
- The board asked about survey results. Dr. McNealy said of the parent survey results that the school climate survey had met the state requirement (47 parents had responded). The staff survey 41 had responded of 80 staff members, but Dr. McNealy felt like it's because there was some confusion by non-certified staff thinking they weren't supposed to respond. He has cleared that up amongst the staff and he anticipates there will be more responses. The student survey results should be completed soon

b. Finance

- Financial reports
 - Mr. Shipman requested clarifications on two specific line items on the financial report and KM consulting addressed them.
- Revised budget presentation – This item was tabled until next meeting

c. Governance

- Strategic Planning Timeline – The governance committee presented the board with a draft of a strategic time line for the rest of the year. It included target dates and goals for governance along with a potential training schedule.
- Bylaws – The governance committee has begun the process of reviewing the bylaws. They will be making edit recommendations to the board and requesting feedback by the next board meeting.
- The governance committee has a Comprehensive Policy Manual they will be distributing to the board, they have asked each committee to review the parts under their purview and have recommended edits back to the governance committee by their next meeting 3/7
- Code of Ethics – the board has been provided a revised conflict of interest policy which includes a code of ethics. They have been asked to review and provide any feedback by next governance committee meeting. The governance committee intends to have this ready for action and signature at next board meetings
- The governance committee discussed the need for the board to attend the DOE financial training in Savannah June 6 & 7. The committee has told the board they are working on getting more details and will provide those to the board as soon as they have them.

d. Board Development

- Reconciliation survey – The board was provided the results of the survey.
- Board roles survey – The Board Development committee explained their strategy for future onboarding of new members. As a part of that they have

asked the board to complete a survey detailing their role on the board and committees, the Board Development committee plans to use this information in conjunction with the reconciliation survey to identify potential candidates and give them a clear picture of board member expectations.

e. Academic

- Accreditation – Dr. McNealy provided the board with an update- on the re-accreditation process including a time line for reviews and visit
- Dr. McNealy discussed the Academic Committees consideration of Mapp testing vs. what the district provides. He walked the board through the pros and cons of both as well as updated them on where they were with researching options.

f. PTO – The PTO had no report

VII. Old Business

- a. Policy update – The board asked EIP to investigate missing board documents. EIP consultant Lyn Carden provided the board with information regarding the documents. The board was told that of the 9 policies and 1 amendment requested: 2, while being board approved, were school level and in the student handbook, 3 policies were provided, one policy was actually a ratification of a district policy, 1 policy was found after the response was issued and is now available on the board’s website. This left 2 policies and one amendment outstanding, of those, one that was requested was created prior to board minutes or documents being posted on the website and the investigation was unable to locate it. The other policy and amendment appears to also have been lost. The board said they felt all recoverable documents had been identified and that the matter was closed.

VIII. New Business

- a. The board provided consent approval for the revised 2017-2018 school year board meeting calendar

IX. Executive Session –The board properly entered executive session as permitted by O.C.G.A. § 50-14-1 and 50-14-3 to discuss a personnel issue.

- a. The motion was made by Mr. Shipman, seconded by Ms. Oduselu and unanimously approved at 7:42pm to close the board meeting and enter into executive session.

X. Return from Executive Session

- a. The board voted to return from executive session and resume the board meeting. Motion made by Mr. Peeples and seconded by Mr. Shipman, approved unanimously at 7:59pm

XI. Resolution on Forbearance – Ms. Morris read the boards resolution on the adjusted forbearance agreement. Ms. Peeples made a motion to approve, Mr. Shipman seconded and the board approved unanimously.

XII. Board Announcements and Comments- The board thanked audience special guest Dr. Davidson for being there, as well as the school staff who attended the meeting.

XIII. Adjournment – Motion made my Mr. Peeples to adjourn the meeting, seconded by Ms. Oduselu and approved unanimously at 8:03pm

Board members are always available to answer individual questions by email via kcsboard@kcsma.net.