



KENNESAW CHARTER SCIENCE & MATH ACADEMY

GEORGIA CHARTER SCHOOLS, INC. Governance Board Meeting Minutes Thursday, January 25, 2018

- I. **Welcome and Call to Order** – Meeting called to order by Ms. Morris, 7:00pm
- II. **Roll Call - Attending:** Montyne Morris, Dave Peeples, George Shipman, Jacqueline Oduselu
- III. **Approval of Agenda** – no amendments requested
- IV. **Approval of Minutes** – Motion to “Amend something previously adopted” in Section XI. A. 2 to strike out “authorize principal to hire two janitors and 1 facilities manager, and to instruct HR to create descriptions for [add in] “two janitors and one facilities manager” made by Jacqueline Oduselu. Motion seconded by Mr. Shipman, approved 3:1 -Dave Peeples.
- V. **Mission Moment** – The chair stated that this item involving recognition of students will no longer be done at the business meetings of the Board and would be more appropriate at the school level.
- VI. **Public Comment** – Tamara Beeler – commendation to Mrs. Kinsinger, Ms. Settles, and the Board for improved transparency, improved results regarding financial reporting and reconciliation ; Kirsten Roberts – presented claims of inconsistencies concerning officer elections and meeting times, followed by a request for several board policies and a response by January 30. -
- VII. **Reports**
 - a. School Leader – Dr. McNealey notified the board there were some revisions to his report. The board had no follow up questions.
 - b. Finance Committee Report –
 - Dave Faunce of KM Consulting presented the Chart of Accounts in line with standards of the Cobb County School District. Also presented the Dashboard view for board members to review finances in real time using the software system called SAGE and INTACCT.
 - Mr. Peeples made a motion to authorize KM Consulting to work with KCSMA staff to reconcile the outstanding receivables, seconded by Mrs. Oduselu. Unanimously approved by Board.
 - Mr. Peeples reported that the financial reports will be included in the letter response to CCSD by Dr. McNealey with approved legal recommendations.
 - c. Next meeting of the financial committee is March 12, 2018 Governance Committee – Actively working on revising the bylaws and creating procedures, policies, etc. for the Board and school operations in line with the Charter contract with the expectation to be complete for vote no later than April Board Meeting. Committee members received 2 hours of governance training on 1-24. Will call a board meeting possibly on Monday,

February 5 to review and approve the updated Parent/Student Handbook. Next committee meeting is scheduled for Wednesday, Feb. 7 at 8:30am at the school.

- d. Board Development – In process with goal to move to the next level as soon as updated Board Bylaws and Protocols are established.
- e. Academic Committee – The committee reported they met and provided updates on expectations and scope of the committee as well as goal setting. They plan to conduct ongoing monthly meetings. - Next meeting will be February 5 at 11:00 AM
- f. PTO – No report
- g. Chair – Update on the janitorial contract: motion made to table authorization to terminate the janitorial contract per recommendation of the school for the February 7th meeting

VIII. **Old Business** – no old business

IX. **New Business** – Board adopted resolution of fiscal responsibility for the purpose of updating board information at the banks and authorizing the Chair and Treasurer as approved signers on all bank accounts.

X. **Executive Session** – none

XI. **Board Announcements and Comments** – Ms. Morris informed the public of receipt of notice of Mr. Verjuann Jordan's letter of resignation from the Board just before tonight's meeting. Noted that chair and vice chair attended staff meeting this afternoon. Encouraged board to attend open house this Saturday, 10-1. Mr. Peeples informed the public that the financial reports are public information and can be made available upon request.

XII. **Next board meeting is scheduled for February 26, 2018 at 7pm KCSMA Library (Board had tentatively agreed to move regular meetings to third Mondays, but meeting was pushed to following week because of winter break.)**

XIII. **Adjournment** Mr. Peeples made a motion, Mr. Shipman seconded and the board voted unanimously for adjournment at 8:01 pm.

Board members are always available to answer individual questions by email via kcsboard@kcsma.net.

Meeting Minutes recorded by Jacqueline Oduselu



Montyne Morris, Board Chair

Date: 2/26/18