



## KENNESAW CHARTER SCIENCE & MATH ACADEMY

### GEORGIA CHARTER SCHOOLS, INC. Governance Board Meeting Minutes Thursday, February 8, 2018

- I. **Welcome and Call to Order** – Meeting called to order by Ms. Morris, 7:02 pm
- II. **Roll Call - Attending:** Montyne Morris, Dave Peeples, George Shipman, and Jacqueline Oduselu
- III. **Approval of Agenda** – Mr. Peeples requested to amend agenda to include stipend suggestions for school employees by finance committee.
- IV. **Approval of Minutes** – postponed to next scheduled board meeting on 02/26/18 @ 7 pm.
- V. **Public Comment** – Ms. Kirsten Roberts – Response to Chair’s response to last meeting’s comment and request.
- VI. **Old Business**
  - a. Motion made to approve KM Consulting by Mr. Peeples, seconded by Mr. Shipman. Vote approved unanimously.
- VII. **New Business**
  - a. Motion made to approve the Marsh Cleaning Services contract subject to approval with clarifications for start and end time for the day porter to be determined by Dr. McNealey, seconded by Mr. Shipman. Vote approved unanimously.
  - b. Bylaws review- Board not operating illegally with less than desired five members; Board development is working on recruitment of new board members. Established a new application process to include the following steps and requirements:
    1. Recruits would be encouraged to review the Board website, policies, and procedures.
    2. Recruits would be introduced to Board Chair, Vice Chair, or other board members and given a tour of the school.
    3. Recruits would be encouraged to attend a board meeting or two.
    4. Recruits would be encouraged to submit an application with resume to the Governance Committee for review and recommendations to the Board.
  - c. Student handbook review – Governance committee reviewed and submitted recommendations. Motion made to approve the Parent/Student Handbook per final review and approval of Dr. McNealey by Ms. Oduselu, seconded by Mr. Peeples. Vote approved unanimously.
  - d. Stipend suggestions-
    1. Motion made by Mr. Peeples to approve increase of salary to \$10/hour of lunchroom staff, seconded by Ms. Oduselu. Vote unanimously approved.
    2. Motion made by Mr. Peeples to approve supplement pay for Charters town responsibilities of \$250/month from January – May 2018, seconded by Mr.

Shipman. Vote unanimously approved.

3. Motion made by Mr. Peeples to approve a \$2,500.00 annual increase to Lunchroom Manager effective next pay period (February 15, 2018) which will be \$11,041 for the remainder of the year, seconded by Mr. Shipman. Vote unanimously approved.
4. Motion made by Mr. Peeples to approve a \$250.00 monthly increase of the balance of the year effective next pay period for Ms. Kinsinger for additional roles and responsibilities regarding SIS & Synergy, seconded by Mr. Shipman. Vote unanimously approved.

**VIII. Executive Session - none**

**IX. Board Announcements and Comments** – Mr. Peeples thanked Ms. Tara McLeod for her service and commitment to the school on behalf of the board.

**X. Next board meeting is scheduled for February 26, 2018 at 7pm KCSMA Library**

**XI. Adjournment** – Ms. Morris made a motion to adjourn, Mr. Peeples seconded and the board voted unanimously for adjournment at 7:30 pm.

Board members are always available to answer individual questions by email via [kcsboard@kcsma.net](mailto:kcsboard@kcsma.net).

Meeting Minutes recorded by Jacqueline Oduselu

  
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Montyne Morris, Board Chair

Date: 2/26/18