



# KENNESAW CHARTER SCIENCE & MATH ACADEMY

## GEORGIA CHARTER SCHOOLS, INC. Governance Board Meeting Minutes Thursday, December 14, 2017

- I. **Welcome and Call to Order** – Meeting called to order by Ms. Oduselu, 7:01pm
- II. **Roll Call - Attending:** Dave Peeples, George Shipman, Jacqueline Oduselu, Verjuann Jordan
- III. **Approval of Agenda** – Motion to amend agenda to separate finance committee recommendations after the executive session – Mr. Peeples made motion, seconded by Oduselu, approved unanimously.
- IV. **Approval of Minutes** – Motion made to approve the November 16, 2017 minutes by Ms. Oduselu and seconded by Mr. Jordan, approved unanimously.
- V. **Mission Moment** – The board recognized the school staff for their hard work to ensure students and parents were safe during a recent weather crisis.
- VI. **Public Comment** - No public comment
- VII. **Reports**
  - a. School Leader – Dr. McNealey notified the board there were some revisions to his report. There were 3 resignations vs 2 as in the original report. The board had no follow up questions.
  - b. Finance Committee Report –
    - Mr. Peeples reviewed the budget reports from November as well as year to date actuals. The board was notified that the November allotment would be adjusted. The committee informed the board that they would be bringing a revised budget to the January Board meeting.
    - Dr. McNealey requested the authorization of \$7,000.00 for extended day support to address deficits in math prior to milestones testing the purpose of which is for hands-on student learning. Mr. Peeples offered a motion to approve the amount as requested, second by Mr. Shipman, passed unanimously.
    - The board was presented with a proposal to hire a full time Special Ed teacher. Motion made by Mr. Peeples, seconded by Mr. Jordan, passed unanimous
    - Dr. McNealey requested permission from the board to fill vacant positions created due to resignations. Motion made by Mr. Peeples, seconded by Ms. Oduselu, approved unanimously.
  - c. Governance Committee – Meeting was rescheduled until January as they continue to expand its capacity
  - d. Board Development – Reported to the board that they were aware of some interested potential board members that they plan to pursue

- e. Academic Committee – The committee reported they met and provided updates on expectations and scope of the committee as well as goal setting. They plan to conduct ongoing monthly meetings. Next meeting will be January 8 at 11:00 AM
- f. PTO – No report
- g. Chair – No report

**VIII. Old Business – no old business**

**IX. New Business –** Ms. Oduselu pointed out to the board that while Mr. Peebles has been acting as the board treasurer, nothing formal had been voted upon, and asked the board to do so. Ms. Oduselu made motion to have Mr. Peebles assigned as the board Treasurer, seconded by Mr. Jordan, approved unanimously.

**X. Executive Session –** Mr. Peebles made a motion that the board recess into executive session, seconded by Mr. Jordan, approved unanimously. The board moved into executive session at 7:16pm to discuss contracted employees and pending litigation. Following executive session, Mr. Peebles made a motion to return to the board meeting, Ms. Oduselu seconded, the board approved unanimously and did so at 8:46pm

**XI. Required Actions following Executive Session –** Mr. Peebles made a motion to return to the board meeting, Ms. Oduselu seconded, the board approved unanimously and did so at 8:46pm

a. As a result of the executive session the financial committee presented the following recommendations to the board for approval:

1. Mr. Peebles made the motion to authorize the attorney to provide notice to janitorial company of breach of contract. Ms. Oduselu seconded and it was approved unanimously.
2. Mr. Peebles made a motion to authorize principal to hire two janitors and 1 facilities manager, and to instruct HR to create descriptions for both. Ms. Oduselu seconded it was approved unanimously.
3. Mr. Peebles made a motion to consult with attorney Adams regarding suggested edits to proposed contract with KM Consulting for back office assistance for the school with proposed start date of January 1, 2018 prior to board approval and vote. Mr. Jordan seconded and it was approved unanimously.
4. Mr. Peebles made a motion to authorize the principal to reorganize the back office as recommended by the board. Mr. Shipman seconded and it was approved unanimously.

**XII. Board Announcements and Comments –** Ms. Oduselu thanked everyone for their continued support of the board and for attending the meeting. She invited all attendees to the schools Winter Holiday Music concert December 18 at 6:30pm

**XIII. Next board meeting is scheduled for January 18, 2018 at 7pm KCSMA Library 1/18**

**XIV. Adjournment** Mr. Peeples made a motion, Mr. Jordan seconded and the board voted unanimously for adjournment

**Board members are always available to answer individual questions by email via [kcsboard@kcsma.net](mailto:kcsboard@kcsma.net).**

Meeting Minutes recorded by Danny Brewington & Lyn Carden.

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