



# KENNESAW CHARTER SCIENCE & MATH ACADEMY

## GEORGIA CHARTER SCHOOLS, INC.

### Academic Committee Meeting Minutes

Tuesday, December 5, 2017 at KCSMA Conference Room

- I. **Welcome and Call to Order** – Meeting called to order by George Shipman @ 8:30 am
  - Roll Call – George Shipman – Committee Chair; Jacqueline Oduselu, Chad Mote & Danny Brewington – Ed Innovation Partners (present via phone)
- II. **Old Business**
- III. **New Business** – Work with Ed Innovation Partners (EIP) for clarification and improvement of Academic Accountability in line with Charter Contract and Goals.
  - **Committee Update - Committee definition, expectations, scope, & participants**
    - i. Should include principal and/or Assistant Principal
    - ii. Chad will share documents regarding the new CCRPI requirements via email
    - iii. Chad will work with Principal to understand what KCSMA will be held accountable for this year to the state for charter goals and improving on CCRPI.
    - iv. LKES progress of Dr. McNealey, Principal of KCSMA
    - v. School Improvement Committee should include and involve the Board and work as an extension from the Board
      1. Have the Lead of this committee report to and work w/ the Board
    - vi. Review of Charter Goals – Become STEM Certified with the State and AdvancEd
    - vii. Parent Handbook should be approved by the Board prior to dissemination to parents
      1. All handbooks should include the school vision, mission, etc.
    - viii. Policy and procedures need to be updated by the Board and then communicated to the school
      1. Establish an approval process, policies, and procedures for all matters operational, financial
    - ix. EIP plan to work weekly with Dr. McNealey and the Board regarding process and organizational structure.
    - x. Update the Strategic Plan for 2017-2018
  - **Goals**
    - i. Support the AdvancEd Process of Re-accreditation
      1. Become familiar with timelines and set goals aligned with those timelines.
      2. How are we aligned with the Charter contract?
    - ii. Update the Strategic Plan for 2017-2018
      1. Identify the deficits of the CCRPI and what is the plan for improvement
      2. How well does the SIT Team and the school leadership align with the Charter goals in cooperation with the Academic Accountability?
      3. Where does the strategic plan fit the charter goals?
- IV. **Next Meeting Date – Monday, January 8, 2018 @ 11:00 am**
- V. **Adjournment – 10:10 am**

Meeting Minutes recorded by Jacqueline Oduselu